

**DCC Board Meeting
May 23, 2023**

Present: Karen, Robin, Christine, Mark, David, Filippa

Absent: Maria, Sarah

Guest: NooN (Retreat co-ordinator)

Motion to accept Agenda. David moved; Mark seconded. Passed unanimously

Motion to accept Minutes of April 21 board meeting. David moved, Filippa seconded. Passed unanimously.

AGM Planning

Discussion of opening and closing prayers

Discussion of list of acknowledgements for President's report.

Filippa is working with Monique to understand 2022 Financial statements for her presentation. Will be presented as Drafts since not yet reviewed by accountant.

Discussion of nominations: Karen, Christine, David and Mark up for re-election. Two possible new candidates. One spot open.

Call for nominations from the floor.

Motion to accept new members list read by NooN. Moved – Christine; seconded – David. Passed unanimously.

Gerard Harrigan
John Marriott
Parth Parpyani
Mohan Krishnamoorthy
Jay Woodworth
Christopher Bradley
Michael Scott
Andrea Coppins
FILIPPA CONSIGLIO
Ashley Rumboldt
Greg Samuelson
Laura Faulds
Suranchana Pattamakowit

Only one person signed up so far to attend in person.

Funding for Hermitage cabin

Concrete pad is poured, structure is up, although no waterproofing in roof, no windows or doors. Took Lee 4-5 days with one helper. Not a four season cabin. Would need to insulate. Need to pay for roof.

Will need at least \$10K not including installing a kitchen or other extras.

Email motion May 15, 2023:

Whereas the Board approved erecting Len Robson's donated cabin at the Hermitage and last fall a site was selected, the cabin kit was delivered, and Lee was selected to assemble the cabin there and whereas Lee was available now to erect the cabin and in a week will be fully booked for a while with other jobs as this is high season we decided to move ahead on the construction of the kit as the concrete slab was poured.

I move that the Board authorize release of \$ 18,000 to cover the invoice for the concrete slab, Lee's estimate for time and materials to erect the cabin, and the wiring and shingles that are not included in the kit.

Moved by Robin Keogh Seconded by David Berry

In favour (by mail) – Mark, Robin, Karen, David, Filippa. No response: Maria, Christine. Motion declared passed.

Treasurer Update

Running at a loss as usual for this time of year. \$7.5 K. Size of loss higher than in past, possibly driven by food costs. Filippa monitoring.

Whereas the Dharma Centre of Canada has received an invoice from Thomas Payne. This includes

- 4 hour drive (to the DCC and back)
- 5 hour on sight inspection and discussions
- preliminary design and drawings
- inspiring renderings and design by BChi
- involvement of his whole team
- 2 presentations, one at his office.
- discussions with the DCC

The Invoice is in the amount of \$6,795.59.

This modest sum reflects a discount of his rates and includes a pro bono portion. This amount also is credited towards his overall architectural charge.

Given the above and Thomas Payne's renown

And his enthusiasm, I feel we are blessed in our endeavour in restoring and bringing the Temple into the 21st Century.

Motion: I move that the Dharma Centre of Canada promptly pay the invoice in the amount of \$6,795.59 to Thomas Payne by bank transfer or cheque.

Moved by Maria Burns

Seconded by David Barry

Passed unanimously

Discussion of signing authorities.

Motion: To give signing authorities at our financial institutions to be given to Robin Keogh, President, Filippa Consiglio, Treasurer, Karen Russell, Chair with signing authority up to \$1500 for Retreat Coordinator, Suranchana Pattamakowit. Moved: Filippa, seconded, Mark. Passed unanimously

Motion: To remove signing authority at our financial institutions from Monique Truax, past Treasurer, and Christine Wihak, past President and current Secretary. Passed unanimously.

Proposal of Executive meeting every two weeks

Exec agreed to meet to cover off business between board minutes.

HR Report – Mark

Still looking for full-time cook. Will need to be \$16.65/hr as of Oct. 1 for 37.5 hr/week. Two week vacation.

Maintenance Report – Robin

Need to install, repair, replace eavestrough on Tea House, Main House.

Need to activate Maintenance Committee, update ToR. Determine how much of 2023's budget of \$10K has been expended.

Motion: To expend \$1400 for eavestrough installation and repair. Moved – Robin, seconded – Fil. Passed unanimously.

Staff report

See attached.

Marketing Report -- Sarah not present

Programming Report – Karen

Everything going well.

Date of next meeting: June 13 at 3pm EDT

Sharing of merit