

DCC Board Meeting – November 15, 2022

Present: Karen, Robin, Sarah, Christine, Mark, David

Guests: Monique, Noon

Adoption of agenda: Moved—David; seconded —; Mark passed unanimously

Adoption of Minutes: Moved — Christine; seconded
– Robin; passed unanimously

President's Report – Karen and Robin interviewing Indrani at DCC for server/meditator. Kitchen cabinets for Hill House delivered; Lee working on it. Hermitage cabin foundation being built; will be very accessible. Compacted gravel as to be inspected before pouring concrete. Shortage of concrete, so may not be able to pour until spring. Bathroom in Main House is in poor shape; needs new bathtub and shower. Water line from Main house to bathhouse needs repair of hot water line heater; est from plumber around 2500. Still need to replace Main House pipes.

Motion to accept President's Report – Moved, Mark; seconded, Sarah; passed unanimously

Treasurer's Report – Monique

Don't have financial statements from bookkeeper yet. Bank balance decreased because paid \$19K to NYBC. Received \$30K in donations in September and October. Need formal contract with any short-term cooks. Need to have FoodSafe certificate. Noon to get one so have as back-up if cook doesn't.

Discussion of payment to David Hetherington for maintenance.

Motion: To pay David Heatherington \$500 month for maintenance beyond his server-meditator duties, retroactive to October. Moved – Christine; seconded, David; passed unanimously. Monique will look at what method should be used to pay him; probably a contract.

Discussion of purchase of snow mobile from Lee. Not sure if can also afford ATV.

Motion: To purchase second-hand snow mobile from Lee's wife after it has been serviced. Moved – Mark; seconded, Robin; passed unanimously

Programme Committee – Karen

All retreats have gone well despite staffing upset. Linda H retreat upcoming, with 20 people. Lisa C has asked to have her retreat re-scheduled. Planning for 2023 well in hand. Committee of teachers to screen people applying for solo retreat (Jack, Kim, Shelane, Karen). Will function until Feb. 15 when Derek comes on property. Jack may come on property to do Zoom retreat, plus being available for solo retreatants on property. Kim will support solo retreatants via Zoom. Lama Lodro scheduled to arrive March 1.

Discussion of possibility of AGM on DCC site. Programme Committee will consider.

HR Report

[in camera as of 2:23 ET; out of camera 2:25]

HR committee in touch with several people in areas of kitchen, construction, etc. Prison has reached out to us re: Buddhist inmates. Indrani doing on-line chaplaincy, so may be able to help with that.

Searching for new Treasurer. Need to find a bookkeeper who can come to property, provide more timely information. Caitlin McConnell has recommendation for booking software – Honeybooks that connects with QuickBooks.

Marketing report

Officially contracted with Caitline. Identifying inefficiencies. Set up software for Programme committee. Will begin updating website. Making email efforts more effective. Live FB meditation. Promote solo retreats. Will have 5 weekly sessions until mid-December. Will have marketing plan to implement.

Renewal report – David

Sent update report last week.

Emphasis on “friend-raising” rather than fund-raising – building community. Discussion about DCC members offering discounted services for people who have made a donation to DCC. Suggested to run through Friends of DCC. Suggestion to explore matching donations from corporations.

Need to form a committee to write grants, since paying for Grant Connect info service and not using it.

Thomas Payne architect coming to look at DCC buildings; friend of Dawne Moore.

Staff Report – Noon

Issues around masking at Kim’s retreat. Christine to draft update of DCC COVID policy. Noon to be instructed to read COVID policy as part of retreat orientation.

Karma yogi scheduling working well. Handed out survey of participants’ experience; not much response. Kim and Jack building groups of followers. Meals continue to be late. Noon helped with Zoom for Jack’s retreat.

Date of next meeting: Dec. 20 1pm