

DCC Board Minutes – April 25, 2021

Present: Shelane Donoghue, David Berry, Steven Gellman, Christine Wihak, Monique Truax, Eva Gohl, Patricia Steckley

Spiritual Directors/Resident Teachers: Terry Hagan and Mala Sikka (joined late)

Guests: Tracy Sheridan, Marion Herlet, Marta Castiglioni

Check in and Welcome - Opening Meditation

Approval of Minutes

Motion: To accept Minutes. Moved – Christine; seconded – David. Passed unanimously.

Confirmation of Agenda

Discussion of agenda items HR Policy and Code of Communications. Agreed to postpone HR policy until after meeting with Resident Teachers and HRC. Will have initial discussion of Code of Communications. David offered to table fundraising.

Motion to confirm agenda as amended: Shelane, moved. Christine, seconded. Passed unanimously.

President's Report [circulated separately]

Welcomed return of Resident Teachers after retreat. DCC had to move several retreats to on-line format because of COVID restrictions. Jim Boyle agreed to continue to act as contractor after meeting with Shelane and Monique. Property Planning committee met; will be hiring surveyor to prepare map needed to get planning permission. Will review map with Spiritual Directors. Exec met to plan AGM. Marion gathering info on nominated candidates for AGM to distribute to membership. Christine exploring on-line voting platform. Staff invited to apply for Permanent Resident status. Spring Newsletter published. Travis preparing third communication on new Temple project.

Motion: To accept President's Report; Moved -- Shelane; Seconded -- Eva. Passed unanimously.

Treasurer's Report [Financial reports circulated separately]

Presented draft 2020 Financial Statements. Adjustments yet to be made to P&L. Will bring loss down but still need to add accountant fee. Given large sums for Temple project, may need to pay to have documents reviewed, as required by Articles of Incorporation. Will cost more. Losses are slowly eating into unallocated savings. In 2021, our current loss for first quarter is \$3964 but will get wage subsidy income for March and April. Also need to reimburse people for cancelled retreats. This year rougher than last year. Wage subsidy program to continue. All of Marta's TD accounts now closed. Switch to Kawartha Credit Union has really simplified banking. Still looking at accounting software.

Motion: To hire Accountants Greg Evans to review 2020 financial statements at fee of maximum \$5K. Moved – Monique; Seconded – Shelane. Passed unanimously.

Motion: To accept Treasurer's Report; Moved -- Monique; Seconded -- Patricia. Passed unanimously.

Staff Report

Marion: Shelane covered most of it. Changes to programme were shift to on-line. If restrictions lifted, Terry and Mala will do 4-day follow-up. Have closed group (Yoga teacher training) in early June. Then 5-6 week gap. Tryg and Trudy may move retreat into that gap. Programme committee contacting NR teachers about Zoom teachings. Requested on-line from Lama Lena. Tracy Sheridan and Karen Russell may fill gap on August long weekend.

Marta: Maintenance Committee met. Have comprehensive list of all expected expenses. Have quote to repair water damage in basement of Main House. Planning to replace pipes in Main House. Plan to have new propane generator on-site asap, but COVID could cause delays. Will use to power wi fi at Temple and Tara cabin in case of electricity cuts. Going ahead with mice prevention program. Tree pruning and gardening in progress. Reviewed monuments with Terry. Pagoda weathered winter, with only minor repairs needed. Chorten priority for this year. If have enough time, will try to get second team devoted to Dagoba. Still have funds and materials available.

Motion: Accept Staff report. Moved – David; Seconded – Eva. Passed unanimously.

HR Committee: Terms of Reference

Tabled until next meeting.

Code of Effective Communication

Tracy presented key points. Conflict resolution training from 2017 board available for training. Discussion ensued.

Motion: That as first or second Board meeting after AGM have meeting dedicated to HR Committee Terms of Reference and Code of Communication. Moved: David, Seconded – Patricia. Passed unanimously.

AGM Voting, Communication and Proxy Voting

Motion: To allow proxy voting at the AGM, with any one person holding a maximum of three proxies. Moved – Christine; Seconded – David. Passed unanimously.

Patricia suggested to start meeting with statement of intention around respectful communication. Steven reviewed content of AGM proper (President's report, Treasurer's report, election of BoD.

After break, will reconvene for special meeting for Travis' presentation and general discussion. Chris will chair the special meeting.

Dates for next meetings

Current board needs to meet half hour before AGM to ratify membership list.

Temple Board meeting scheduled for May 9 for new and old board members to meet with Travis.

New Board needs to set date for next regular meeting.

Adjournment

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